

# FORM Q

\_\_\_\_\_ : FOURTEENTH JUDICIAL DISTRICT COURT  
 Vs. No. \_\_\_\_\_ Div. \_\_\_\_\_ HO \_\_\_\_\_ : PARISH OF CALCASIEU  
 \_\_\_\_\_ : STATE OF LOUISIANA  
 \_\_\_\_\_ :  
 FILED \_\_\_\_\_ DEPUTY CLERK OF COURT

**MEDIATION ORDER**

This matter came before the Hearing Officer/Court on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Upon consideration of the pleadings, the law, and the presentation made by the parties or their counsel of record:

**IT IS HEREBY ORDERED** that the parties shall submit to mediation in accordance with La. R.S. 9:332 and the Local Rules of the Family and Juvenile Court of the 14<sup>th</sup> Judicial District Court. No pleadings shall be filed during mediation without leave of the Court. This limitation shall not apply to written discovery;

**IT IS FURTHER ORDERED** that the parties shall contact the below named mediator at the listed telephone number as soon as possible, but in no event later than three (3) days following the receipt of this Order, to coordinate the scheduling of the mediation sessions;

**IT IS FURTHER ORDERED** that the parties shall submit to and cooperate in the mediation, and that the parties shall negotiate in good faith, and shall provide the mediator with any information or documentation which the mediator requires to assist the parties in mediating a fair and equitable agreement, other than information which is privileged under the attorney-client privilege;

**IT IS FURTHER ORDERED** that the parties shall be responsible for the costs of mediation at the time of each mediation session, as set forth below;

**PLAINTIFF:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Attorney: \_\_\_\_\_

**DEFENDANT:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Attorney: \_\_\_\_\_

**MEDIATOR:**  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Facsimile: \_\_\_\_\_

**ASSESSED FEE:**  
 \$ \_\_\_\_\_ per hour  
 (Maximum: \$200.00/hr.)  
 Plaintiff to pay \_\_\_\_\_ %  
 Defendant to pay \_\_\_\_\_ %

**IT IS FURTHER ORDERED** that a hearing is scheduled for the \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ .m. before the assigned  
Hearing Officer/Assigned Judge for the purpose of hearing all unresolved issues.

**FAILURE TO SCHEDULE OR ATTEND MEDIATION APPOINTMENTS OR  
COMPLY WITH THIS ORDER IN ANY WAY MAY CONSTITUTE  
CONTEMPT OF COURT.**

**SIGNED** at Lake Charles, Louisiana, this \_\_\_\_\_ day of  
\_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
**JUDGE, 14<sup>th</sup> JUDICIAL DISTRICT COURT**

\_\_\_\_\_  
**PLAINTIFF acknowledges receipt  
and waives formal notice**

\_\_\_\_\_  
**DEFENDANT acknowledges receipt and  
waives formal notice**