

# Calcasieu Parish Recording Page

H. Lynn Jones II  
Clerk of Court  
P.O. Box 1030  
Lake Charles, LA 70602  
(337) 437-3550

**Received From :**  
14TH JDC JUDGE'S OFFICE (1764)  
ATTN: MICHELLE PITSCH  
1001 LAKESHORE DR #300  
LAKE CHARLES, LA 70601

**First VENDOR**

14TH JUDICIAL DISTRICT COURT

**First VENDEE**

-RE: EMERGENCY ORDER RELATIVE TO COVID 19 PUBLIC HEALTH EMERGENCY

**Index Type :** CONVEYANCES

**File Number :** 3388126

**Type of Document :** ORDER

**Book :** 4379      **Page :** 618

**Recording Pages :** 2

### Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for Calcasieu Parish, Louisiana.

On (Recorded Date) : 04/29/2020

At (Recorded Time) : 10:39:35AM



Doc ID - 033420220002

CLERK OF COURT  
H. LYNN JONES II  
Parish of Calcasieu  
I certify that this is a true copy of the attached  
document that was filed for registry and  
Recorded 04/29/2020 at 10:39:35  
File Number 3388126  
Recorded in Book 4379 Page 618

*H. Lynn Jones II*

Deputy Clerk



**Return To :** 14TH JDC JUDGE'S OFFICE (1764)  
ATTN: MICHELLE PITSCH  
1001 LAKESHORE DR #300  
LAKE CHARLES, LA 70601

## Emergency Order Relative To COVID-19 Public Health Emergency

Acting under the authority of LA. R.S. 1:55 (E) (2), and considering the uncertainties of the extent of the impact of the COVID-19 Event and the recommendations and guidelines by the Center for Disease Control to limit contact with the general public and in Louisiana, Governor Jon Bel Edwards's declarations of public health emergencies in Proclamation Numbers 25 JBE 2020, Numbers 27 JBE 2020; Numbers 30 JBE 2020, Numbers 33 JBE 2020, and Numbers 41 JBE 2020 and amended via announcement on Monday April 27<sup>th</sup> to extend through Friday May 15<sup>th</sup> per Governor's Stay-At-Home Order; and Orders of the Louisiana Supreme Court, dated March 16, 2020, and amended orders dated March 20, 2020 and April 6, 2020; and pursuant to the building closures executed by the Calcasieu Police Jury on March 24, 2020 due to Calcasieu Parish Emergency Declaration,

Due to the most recent emergency declarations by the Governor and the LA Supreme Court, we are hereby extending the previous court order originally dated March 24, 2020, amended to extend until Friday May 1, 2020, and further amended to extend until Friday May 15, 2020.

We do hereby declare that an emergency situation exists which renders it hazardous or otherwise unsafe for employees of the Calcasieu Parish Clerk of Court to continue in the performance of their official duties or for the general public to conduct business with the Calcasieu Parish Clerk of Court.

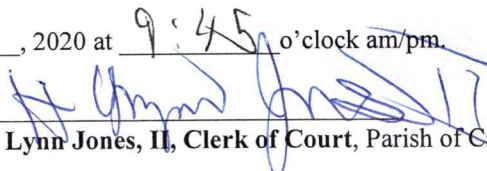
### IT IS HEREBY ORDERED THAT

- (A) All public access to the Calcasieu Clerk of Court office is suspended during this public health emergency, except for filings:
  - a. Pursuant to the Louisiana Protective Order statutes;
  - b. Pursuant to Louisiana Code of Civil Procedure articles 3945 and 3601; and,
  - c. Requesting a property bond for the purpose of bonding someone out of jail.
- (B) The office of the Calcasieu Parish Clerk of Court shall extend the reduction of hours of operation from 8:30 am until 12:30 pm each workday, commencing Tuesday April 14, 2020, and continuing through Friday, May 1, 2020 at for the purposes of accepting the above-mentioned filings and any other filings which, by law, require original documents to be filed.
- (C) All other filings will be accepted by the Calcasieu Clerk of Court's office Monday through Friday by U. S. mail, electronic filing (e-filing at [www.calclerkofcourt.com](http://www.calclerkofcourt.com)), and facsimile filing (via fax 337-437-3206); recording and recordation of land records will be accomplished by U.S mail or by e-recording at [www.calclerkofcourt.com](http://www.calclerkofcourt.com).
- (D) These days of closure, by reduced hours, shall be considered legal holidays pursuant to R.S. 1:55 (E) (2);

Any questions should be directed to the Calcasieu Clerk of Court Office by telephone at (337) 437-3550 during the hours of operation stated above. Due to reduced staffing, and in the event of high call volume at the main number, direct numbers for departments can be obtained on the website at [www.calclerkofcourt.com](http://www.calclerkofcourt.com).

If conditions require that the office of the Calcasieu Clerk of Court remain on reduced hours beyond May 15, 2020, notice of the extension of said closure will be posted at the Clerk of Court website [www.calclerkofcourt.com](http://www.calclerkofcourt.com), the Fourteenth Judicial Court website ([www.14jdc.org](http://www.14jdc.org)), and the Louisiana Supreme Court website ([www.lasc.org](http://www.lasc.org)), and in the news media.

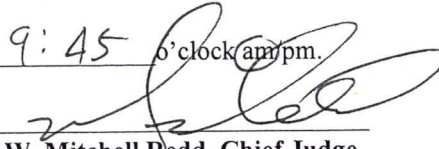
WITNESS my hand and official seal this 29<sup>th</sup> day of April, 2020 at 9:45 o'clock am/pm.

  
H. Lynn Jones, II, Clerk of Court, Parish of Calcasieu

I, **Honorable W. Mitchell Redd**, the undersigned Chief Judge of the 14<sup>th</sup> Judicial District Court, do hereby approve the foregoing emergency order, said approval effective date of said order and,

IT IS HEREBY ORDERED that the Calcasieu Parish Clerk of Court's office shall reduce its hours of operation to 8:30 am until 12:30 pm each working day during the time period as described above unless terminated sooner.

Signed at Lake Charles, LA this 29<sup>th</sup> day of April, 2020 at 9:45 o'clock am/pm.

  
Hon. W. Mitchell Redd, Chief Judge  
14<sup>th</sup> Judicial District Court, Parish of Calcasieu